



Australian
National
University

STUDENT GROUP PROJECT DEED (Internal)

ANU Students undertaking a group project with an ANU Host must sign this Deed and provide a copy to their Supervisor. Each Student should retain a copy.

THIS DEED is made on [insert date]

BY

[INSERT STUDENT NAME and Uni ID] AND

[INSERT STUDENT NAME and Uni ID] AND

[INSERT STUDENT NAME and Uni ID] AND

[INSERT STUDENT NAME and Uni ID] AND

(each a Student, You)

IN FAVOUR OF

AUSTRALIAN NATIONAL UNIVERSITY ABN 52 234 063 906, an educational and research institute and body corporate pursuant to the *Australian National University Act 1991* (Cth) of Acton in the Australian Capital Territory, 2601 (University).

Part A: Details

1.	Project	Name [if required insert description]
2.	Students	Name: Contact details: Name: Contact details: Name: Contact details: Name: Contact details:
3.	ANU Course and Home College/School	Course: ENGN4300 Capstone Design Project Home College/School: College of Engineering, Computing & Cybernetics/ School of Engineering
4.	Course Academic Supervisor	Dr Zena Assaad Lecturer and Course Convenor, School of Engineering, College of Engineering, Computing & Cybernetics Email address for notices: engn4300.cecc@anu.edu.au
5.	ANU Project Host Supervisor	[Insert name, contact details and position] Email address for notices:
6.	Project Term	Start Date: End Date:
7.	Special Conditions	[Insert Not Applicable OR insert details]

TERMS

The University, through the College of Engineering, Computing & Cybernetics **[School of Engineering]** and **[insert hosting ANU College/School (Host)]** have agreed to facilitate your work-integrated-learning project, with the Outlines and Objectives set out in Part B.

Each Student agrees that this project is a group activity, and these obligations apply to each of you individually.

Your obligations during the project include:

1. Confidentiality and Privacy

- 1.1 You cannot disclose any information or records (Confidential Information) to which you gain access during the project without prior written consent.
- 1.2 You must take all reasonable measures to ensure that any Confidential Information accessed or held by you is protected against loss or unauthorised access, use, modification, disclosure or other misuse.
- 1.3 You can only use Confidential Information obtained during the project for the purpose of performing the project, and for the Project Term.
- 1.4 Any material you create that contains Confidential Information must be presented to your Host Supervisor before it is submitted for assessment.
- 1.6 You consent to your Home and Host Supervisors discussing your performance and conduct during the project for the purpose of academic assessment.

2. Intellectual Property **Note: Option A is preferred.**

Assessable Work means material that you create in connection with your project which is required for examination or assessment.

Project IP means any Intellectual Property that you create in connection with your project which is not required for examination or assessment.

Option A: 2.1 – 2.2 select one option only

- 2.1 You own your Assessable Work and any Project IP that you create in connection with your project.
- 2.2 You grant the University an irrevocable world-wide, fee-free licence to use, adapt, modify, communicate and broadcast Project IP (including a right to sublicense) for education and research purposes.

Option B: 2.1 – 2.3 select one option only

- 2.1 You own your Assessable Work.
- 2.2 You assign all your right and title to and interest in Project IP to the University.
- 2.3 Subject to clause 1, the University grants you a fee-free licence to use Project IP in your Assessable Work solely for examination or assessment and for no other purpose.

3. Conduct

- 3.1 In the event of any question, issue or dispute arising in relation to your conduct during the project, the matter will be resolved in accordance with University policies and procedures.
- 3.2 You must inform your ANU Academic Supervisor immediately if you or your family has an interest that may create a conflict with the project.

Part B: Project or Course Outlines and Objectives

Note: Please complete with the relevant information

1. Enrolment

- 1.1. The Students are enrolled in the ENGN4300 (Capstone Design Project) (the Course) for the Term and will be assessed for academic credit (12 units).

2. Project objectives

- 2.1. In Capstone Design Project, you will work as an independent group to deliver value on a real-world project. Teams will work to define and scope their project in consultation with project hosts, and tailor and manage system life-cycle processes to the delivery of the project.
- 2.2. Students will undertake skills modules during the project, designed to improve the quality of the final deliverables. During the project, you will be situated with other teams to simulate an engineering firm working on multiple projects and will take a lead in reviewing the output and processes of other projects.
- 2.3. Design Project - You will be expected to negotiate, scope, manage and deliver on all aspects of a significant design project, and present your work at a public showcase towards the end of the project. As a capstone course, you will be applying what you have learnt throughout their degree, including the systems methodology throughout the Engineering Design core and your engineering major.
- 2.4. Engineering Design @ ANU - At ANU, students are challenged to think of engineering design at a systems-level. At this stage in your degree, you will be using engineering design to make a positive impact on society through five domains: design, analysis, research, professional practice and teamwork. In Capstone Project, you will be able to navigate the whole project autonomously, drawing upon earlier Engineering Design courses and your major.
- 2.5. Intended learning outcomes include, but are not limited to:
 - 2.5.1. Technical – Synthesise technical knowledge and approaches to generate solutions to an open-ended engineering problem. Justify, interpret and communicate professional propositions and decisions to technical and non-technical audiences.
 - 2.5.2. Problem Solving – Develop, analyse, and critically evaluate alternative options to justify and generate solutions in a real-world project.
 - 2.5.3. Research – Apply research skills and methodologies to identify, collate, summarise, and critically evaluate relevant literature, data and resources.
 - 2.5.4. Teamwork – Apply project management and organisational skills to produce time-sensitive deliverable in a multi-disciplinary team.
 - 2.5.5. Communication – Transmit design decision and solutions using appropriate media to professional and lay audiences.

- 2.5.6. Reflection – Demonstrate and reflect on research, leadership, and creativity as an individual within a multi-disciplinary team.

3. Indicative assessment

- 3.1. Project audits and reviews (65%)
- 3.2. Mid-project Presentation (10%)
- 3.3. Professional reflections (2 x 20%)
- 3.4. Project Showcase (5%)

4. Course participation/Project

By signing this form, you acknowledge that you have read this Deed including Parts A and B in full and agree that you have had the opportunity to seek independent legal advice.

Signed, sealed and delivered as a Deed:

Date _____

Student
signature _____

Student
name _____

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Date _____

Student
signature _____

Student
name _____

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Date _____

Student
signature _____

Student
name _____

Signed, sealed and delivered as a Deed:

Date _____

Student
signature _____

Student
name _____

**Signed sealed and delivered as a Deed for
and on behalf of the University:**

Authorised representative signature -----

Authorised representative name -----