



Australian  
National  
University

## STUDENT PROJECT AGREEMENT

For **[Insert Student name and number]**

Project with Host **[Insert name of external party]** (ABN: **[insert ABN]**)

### TERMS

- 1 You must:
  - 1.1 comply with your Host's reasonable directions and its code of conduct while undertaking a work-integrated learning project (**Project**) as part of your study (**Program**), including when having contact with your Host's clients;
  - 1.2 identify yourself as a student while undertaking your Project in the manner required by your Host; and
  - 1.3 notify your Host supervisor and University supervisor of any illness or anticipated absences during your Project at the earliest opportunity.

### Confidentiality, Privacy and Conflict of Interest

- 2 You must not disclose or use any personal information obtained during your Project without your Host's prior written consent.
- 3 You must not disclose your Host's confidential information or its intellectual property without your Host's prior written consent.
- 4 You must take all reasonable measures to ensure that any information accessed or held by you in relation to the Project is protected against loss or unauthorised access, use, modification, disclosure or other misuse.
- 5 If you receive a complaint alleging a breach of privacy or confidentiality you must immediately notify your Host supervisor and University supervisor.
- 6 You must notify your Host supervisor and University supervisor of any interest you or your family holds that creates, or could create, a conflict of interest with your Host. You must advise your Host supervisor and University supervisor immediately if a conflict of interest arises during your Project.
- 7 You must immediately report any incidents arising during your Project to your Host supervisor and your University supervisor.

### Complaints, Issues, Disputes and Disciplinary Action

- 8 In the event of any complaint, question, issue or dispute arising in relation to your Project (including a failure to meet the required standard of conduct and behaviour), you, the

University, and your Host will discuss a course of action regarding your Project. Your University supervisor will decide how disciplinary matters are resolved, which may include immediate suspension of your Project and investigation under the University's code of conduct or discipline rules.

### **Obligation to assist**

- 10** You must take all necessary steps to comply with any reasonable instructions of your Host to assist it in responding to any claim, action or demand arising from your Project.

### **Intellectual Property**

**[Your Host will choose Option A or B. You are asked to agree to that option]**

As specified in the University IP Procedure, you own your course work for assessment (**Assessable Work**), and agree:

11A All intellectual property rights in works created by you during the Project will be owned by you (**Project IP**). You grant to the Host a licence to use your Assessable Work, including Project IP, for non-commercial purposes.

11B You assign your right and title to and interest in IP created by you during the Project (**Project IP**) to the Host. Your Host grants you the right to use the Project IP in your Assessable Work.

### **AGREEMENT OF STUDENT**

I acknowledge that failure to comply with these terms may result in my Project being reviewed and/or terminated, in addition to sanctions that may be imposed under the University's code of conduct or discipline rules.

I agree that I have the right to seek independent legal advice (for example, from ANUSA) about the terms of any Project.

Signed by Student:

Print name:

Date:

Signed by authorised representative of the Host:

Print name and position:

Date: